



Hitchcock County Board Minutes



Hitchcock County Board of Commissioners

Trenton, Nebraska
July 21st, 2014

A meeting of the County Board of Commissioners of Hitchcock County, Nebraska was held at the Hitchcock County Courthouse Commissioner's Room, 229 East D Street, Trenton, Nebraska on Monday, the 21st day of July, 2014 commencing at 9:00 o'clock a.m. Present were Chair Scott McDonald, Commissioners Paul Nichols and Ron Wertz and County Clerk Margaret Pollmann. Notice of the meeting was given in advance thereof by publication in the Hitchcock County News, the designated method for giving notice. Board agendas are posted on the County's website www.hitchcockcounty.ne.gov. Notice of the meeting was given to the Chair and all members of the Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The Meetings Act was available for review and Chair indicated the location of such copy in the room where the meeting was being held.

Chair McDonald called the meeting to order at 9:00 a.m. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy in the room where the meeting was being held.

Member Wertz moved to approve the consent calendar consisting of the following items: 1. Approval of July 21st, 2014 agenda; 2. Approval of the July 7th, 2014, meeting minutes. Member McDonald seconded the motion and after consideration the following members voted in favor of said motion: McDonald, Nichols and Wertz. Motion carried.

Kari Peter joined the meeting.

Member Nichols offered Resolution #14-13 and moved for its' adoption. Member McDonald seconded the motion, and after consideration the roll was called thereupon and the following members voted in favor of the motion: McDonald, Wertz and Nichols. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

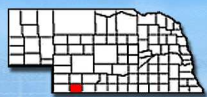
RESOLUTION #14-13

WHEREAS, the Hitchcock County Board of Commissioners having held a public meeting on July 7th, 2014, for the purpose of reviewing the Application for Conditional Use submitted by T&K Ventures, LLC, to develop a 12 spot RV park to be located on Lot 7 of the *Castaway Parkway Subdivision* Filing #1 being a part of the S½ of Section 32, Township 3 North, Range 33 West of the 6th P.M., Hitchcock County, Nebraska, and after review and research of said application, to act to approve or disapprove of the same; and

WHEREAS, the Hitchcock County Board of Commissioners having held a public hearing on July 7th, 2014, for the purpose of hearing said application and for hearing comments thereon from the public in attendance and to receive evidence in relation thereto; and

WHEREAS, the Notice of said Public Hearing was published in the *Hitchcock County News* on June 26th 2014; and

WHEREAS, a copy of the notice of said Public Hearing was duly mailed on June 3rd, 2014 by U.S. Mail, proper first class postage prepaid, to all adjacent landowners as evidenced by the Certificate of Service on file in the office of the Hitchcock County Clerk; and



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WHEREAS the Hitchcock County Board of Commissioners have received the recommendation of the Hitchcock County Planning Commission recommending approval of said application; and

WHEREAS the Hitchcock County Board of Commissioners, having found that the requested conditional use of said land is consistent with the *Hitchcock County Comprehensive Plan*, is permitted as a conditional use in the AG-G General Agriculture District pursuant to Section 501.06(10), is comparable with the other uses permitted as conditional uses in said district, is compatible with the uses permitted in said district, and is consistent with the intent of said district on the following conditions, to wit:

CONDITION(S):

1. Refer to Staff Report dated June 6th 2014, submitted by Darin Morgan, Hitchcock County Zoning Administrator, attached hereto, as Exhibit A and incorporated herein by this reference; and
2. Full compliance with the "Castaway Parkway Declarations of Covenants and Restrictions" dated July 11, 2014 and recorded of record in the Hitchcock County Clerk's office in Book 97 of Miscellaneous, Page 5.

EXCEPTION(S): None

NOW, THEREFORE, BE IT RESOLVED that the Conditional Use Application of T&K Ventures, LLC, to develop a 12 spot RV park to be located on Lot 7 of the *Castaway Parkway Subdivision* Filing #1 being a part of the S½ of Section 32, Township 3 North, Range 33 West of the 6th P.M., Hitchcock County, Nebraska, on the conditions and exceptions, if any, set forth hereinbefore be approved.

PASSED AND APPROVED THIS 21st day of July, 2014.

ATTEST:

Scott McDonald, Chair

Margaret M. Pollmann, County Clerk

SEAL

VOTING FOR THE MOTION: Wertz, Nichols and McDonald

VOTING AGAINST THE MOTION: None

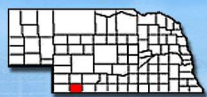
ABSTAINING: None

ABSENT:

Member McDonald offered Resolution #14-14 and moved for its' adoption. Member Nichols seconded the motion, and after consideration the roll was called thereupon and the following members voted in favor of the motion: Nichols, Wertz and McDonald. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

RESOLUTION #14-14

WHEREAS, the Hitchcock County Board of Commissioners having held a public meeting on July 7th, 2014, for the purpose of reviewing the Application for Conditional Use submitted by Paul Dwyer to build a 60' x 90' building for light industrial use for the production of hydraulic hoses and fittings, to be located on Lot 4 of the *Castaway Parkway Subdivision* Filing #1 being a part of the S½ of Section 32, Township 3 North, Range 33



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West of the 6th P.M., Hitchcock County, Nebraska, and after review and research of said application, to act to approve or disapprove of the same; and

WHEREAS, the Hitchcock County Board of Commissioners having held a public hearing on July 7th, 2014, for the purpose of hearing said application and for hearing comments thereon from the public in attendance and to receive evidence in relation thereto; and

WHEREAS, the Notice of said Public Hearing was published in the *Hitchcock County News* on June 26th 2014; and

WHEREAS, a copy of the notice of said Public Hearing was duly mailed on June 3rd, 2014 by U.S. Mail, proper first class postage prepaid, to all adjacent landowners as evidenced by the Certificate of Service on file in the office of the Hitchcock County Clerk; and

WHEREAS the Hitchcock County Board of Commissioners have received the recommendation of the Hitchcock County Planning Commission recommending approval of said application; and

WHEREAS the Hitchcock County Board of Commissioners, having found that the requested conditional use of said land is consistent with the *Hitchcock County Comprehensive Plan* and is permitted as a conditional use in the RCI – Rural Commercial – Industrial District pursuant to Section 502.05 (1) on the following conditions, to wit:

CONDITION(S):

1. Refer to Staff Report dated June 6, 2014, submitted by Darin Morgan, Hitchcock County Zoning Administrator, attached hereto as Exhibit A and incorporated herein by this reference; and
2. Full compliance with the “Castaway Parkway Declarations of Covenants and Restrictions” dated July 11, 2014 and recorded of record in the Hitchcock County Clerk’s office in Book 97 of Miscellaneous, Page 5.

EXCEPTION(S): None

NOW, THEREFORE, BE IT RESOLVED that the Conditional Use Application of Paul Dwyer to build a 60’ x 90’ building for light industrial use for the production of hydraulic hoses and fittings, to be located on Lot 4 of the *Castaway Parkway Subdivision* Filing #1 being a part of the S½ of Section 32, Township 3 North, Range 33 West of the 6th P.M., Hitchcock County, Nebraska, on the conditions and exceptions, if any, set forth hereinbefore be approved.

PASSED AND APPROVED THIS 21st day of July, 2014.

ATTEST:

Scott McDonald, Chair

Margaret M. Pollmann, County Clerk

SEAL

VOTING FOR THE MOTION: Wertz, Nichols and McDonald

VOTING AGAINST THE MOTION: None

ABSTAINING: None

ABSENT:



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Member McDonald offered Resolution #14-15 and moved for its' adoption. Member Nichols seconded the motion, and after consideration the roll was called thereupon and the following members voted in favor of the motion: Wertz, McDonald and Nichols. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

RESOLUTION #14-15

WHEREAS, the Hitchcock County Board of Commissioners having held a public meeting on July 7th, 2014, for the purpose of reviewing the Application for Conditional Use submitted by T&K Ventures, LLC to build a 130' x 60' building with shop and office space for an excavation company, to be located on Lot 1 of the *Castaway Parkway Subdivision* Filing #1 being a part of the S½ of Section 32, Township 3 North, Range 33 West of the 6th P.M., Hitchcock County, Nebraska, and after review and research of said application, to act to approve or disapprove of the same; and

WHEREAS, the Hitchcock County Board of Commissioners having held a public hearing on July 7th, 2014, for the purpose of hearing said application and for hearing comments thereon from the public in attendance and to receive evidence in relation thereto; and

WHEREAS, the Notice of said Public Hearing was published in the *Hitchcock County News* on June 26th 2014; and

WHEREAS, a copy of the notice of said Public Hearing was duly mailed on June 3rd, 2014 by U.S. Mail, proper first class postage prepaid, to all adjacent landowners as evidenced by the Certificate of Service on file in the office of the Hitchcock County Clerk; and

WHEREAS the Hitchcock County Board of Commissioners have received the recommendation of the Hitchcock County Planning Commission recommending approval of said application; and

WHEREAS the Hitchcock County Board of Commissioners, having found that the requested conditional use of said land is consistent with the *Hitchcock County Comprehensive Plan* and is permitted as a conditional use in the RCI – Rural Commercial – Industrial District pursuant to Section 502.05 (1) on the following conditions, to wit:

CONDITION(S):

1. Refer to Staff Report dated June 6, 2014, submitted by Darin Morgan, Hitchcock County Zoning Administrator, attached hereto as Exhibit A and incorporated herein by this reference; and
2. Full compliance with the "Castaway Parkway Declarations of Covenants and Restrictions" dated July 11, 2014 and recorded of record in the Hitchcock County Clerk's office in Book 97 of Miscellaneous, Page 5.

EXCEPTION(S): None

NOW, THEREFORE, BE IT RESOLVED that the Conditional Use Application of T&K Ventures, LLC to build a 130' x 60' building with shop and office space for an excavation company, to be located on Lot 1 of the *Castaway Parkway Subdivision* Filing #1 being a part of the S½ of Section 32, Township 3 North, Range 33 West of the 6th P.M., Hitchcock County, Nebraska, on the conditions and exceptions, if any, set forth hereinbefore be approved.



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PASSED AND APPROVED THIS 21st day of July, 2014.

ATTEST:

Scott McDonald, Chair

Margaret M. Pollmann, County Clerk

SEAL

VOTING FOR THE MOTION: Wertz, Nichols and McDonald

VOTING AGAINST THE MOTION: None

ABSTAINING: None

ABSENT:

Member Wertz moved to approve the following claims. Member Nichols seconded the motion and after consideration the following members voted in favor of said motion: McDonald, Nichols and Wertz. Motion carried.

GENERAL FUND:

General Fund Payroll -----	\$41,168.72
AFLAC, suppl. ins. -----	\$ 641.86
Ameritas Life Ins. Corp., vision ins. -----	\$ 202.88
AS Central Services, data process. -----	\$ 220.60
BC & BS, health ins. -----	\$23,089.61
Capital Business Systems, printer lease -----	\$ 28.00
Tonya Carlson, blood draw -----	\$ 125.00
Chase Co. Sheriff, service fees -----	\$ 12.00
Clerk Dist. Court, adv. costs -----	\$ 70.00
Colonial Life Accident, suppl. ins. -----	\$ 531.65
Community Hospital, blood tests -----	\$ 710.00
D&S Hardware, repair -----	\$ 104.95
Diamond Vogel Paint Center, same -----	\$ 140.00
District 11 Probation Office, annual probation costs -----	\$ 2,308.60
Eakes Office Products, supply -----	\$ 5.39
Eisenhart & Farquhar, court appt. counsel -----	\$ 553.76
Farmers State Bank, FICA/OASI/Fed. -----	\$12,732.61
Great Plains Comm., service -----	\$ 1,247.31
Madison National Life, life ins. -----	\$ 98.00
Mid-American Benefits, admin. fee -----	\$ 172.50
Mid-American Research Chemical, supply -----	\$ 302.73
Midwest Connect LLC, same -----	\$ 190.00
NE Dept. Rev., state tax -----	\$ 1,495.85
Nebraska.gov, transcripts -----	\$ 4.00
New York Life, life ins. -----	\$ 75.00
Prairie States Comm., repair -----	\$ 100.00
Retirement Plans Division Ameritas, retirement -----	\$ 6,741.59
Rixstine Recognition, office supply -----	\$ 78.11
Scoop Media LLC, publications -----	\$ 16.36
Secretary of State, supply -----	\$ 5.00
Shredding Solutions, service -----	\$ 110.16



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Stanard Appraisal Services, appraisal services -----	\$ 2,759.00
T&J Repair, repair -----	\$ 42.70
Tonniges & Assoc., audit fee -----	\$ 6,870.00
US Bank, new equip. -----	\$ 179.00
Ron Wertz, mileage -----	\$ 167.44
Postmaster, postage -----	\$ 1,000.00

ROAD FUND:

Road Fund Payroll -----	\$ 7,460.95
AFLAC, suppl. ins. -----	\$ 511.93
Ameritas Life Ins., Corp., vision ins. -----	\$ 41.76
BC & BS, health ins. -----	\$ 7,116.84
Colonial Life & Accident, suppl. ins. -----	\$ 36.32
Phillip Dixon, hwy. supt. -----	\$ 1,830.00
Farmers State Bank, FICA/OASI/Fed. -----	\$ 1,961.14
Great Plains Comm., service -----	\$ 176.40
Hitchcock County Treasurer, grader pmt. -----	\$12,268.05
Madison National Life, life ins. -----	\$ 29.40
Mid American Benefits, admin. fee -----	\$ 45.00
NE Dept. Rev., state tax -----	\$ 176.93
NE Machinery Co., repair -----	\$12,461.26
Powerplan John Deere Financial, same -----	\$ 297.82
Retirement Plans Division Ameritas, retirement -----	\$ 1,164.94
Richards Gravel Pit, gravel -----	\$ 3,876.00
Sensel Welding & Repair, repair -----	\$ 154.80
T&J Repair, same -----	\$ 12.50

INSTITUTIONS FUND:

Region II Human Services, 1 st Qtr. assessment -----	\$ 2,256.40
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911 EMERGENCY SERVICES FUND:

CenturyLink, service -----	\$ 278.09
Great Plains Comm., same -----	\$ 612.48

Member Wertz offered Resolution #14-16 and moved for its' adoption. Member McDonald seconded the motion, and after consideration the roll was called thereupon and the following members voted in favor of the motion: Wertz, McDonald and Nichols. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO. 14-16

Whereas, the County of Hitchcock County, Nebraska, hereinafter referred to as "COUNTY", is a duly organized county, existing pursuant to the laws of the State of Nebraska; and

Whereas, the COUNTY, as the Local Public Agency (LPA) participates in Federal-aid transportation construction programs; and



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Whereas, the Nebraska Department of Roads (NDOR) is the Responsible Charge (RC), Project Manager, and Project Inspector on behalf of the LPA for local projects; and

Whereas, it is the responsibility of the LPA to officially designate an employee of the LPA who has been property authorized to serve as LPA's representative to be a Project Liaison (PL) between LPA and the State and Federal government for the LPA's Federal-aid transportation construction projects.

Now, Therefore Be It Resolved that Phillip Dixon is hereby appointed PL for COUNTY for Federal-aid transportation construction projects.

Passed and Approved this 21st day of July, 2014.

Scott McDonald, Chair

ATTEST:

Margaret M. Pollmann, County Clerk

SEAL

VOTING FOR THE MOTION: Nichols, Wertz and McDonald

VOTING AGAINST THE MOTION: None

ABSTAINING: None

ABSENT: None

Member Wertz offered Resolution #14-17 and moved for its' adoption. Member Nichols seconded the motion, and after consideration the roll was called thereupon and the following members voted in favor of the motion: McDonald, Wertz, and Nichols. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

RESOLUTION 14-17

SIGNING OF THE PROJECT PROGRAM AGREEMENT – BN1406

Whereas: Hitchcock County is proposing a transportation project for which it would like to obtain Federal funds;

Whereas: Hitchcock County understands that it must strictly follow all Federal, State and local laws, rules, regulations, policies and guidelines applicable to the funding of the Federal-aid project; and

Whereas: Hitchcock County and the Nebraska Department of Roads (NDOR) wish to enter into a new Project Program Agreement setting out the various duties and funding responsibilities for the Federal-aid project.

Be It Resolved: by the Board of Commissioners of Hitchcock County that: Scott McDonald, Chair of the Hitchcock County Board of Commissioners is hereby authorized to sign the attached Project Program Agreement between Hitchcock County and the NDOR. Hitchcock County is committed to providing local funds for the project as required by the Project Program Agreement.

NDOR Project Number: BRO-7044(27)

NDOR Control Number: 70811

NDOR Project Name: Trenton Southeast



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Adopted this 21st day of July, 2014 at Trenton, Nebraska.

Paul Nichols

Ron Wertz

Scott McDonald

ATTEST:

Margaret M. Pollmann, County Clerk

Board Member Wertz moved the adoption of said resolution.

Member Nichols seconded the motion.

Roll Call: 3-Yes; 0-No; 0- Abstained; 0 Absent

Resolution adopted, signed and billed as adopted

Member Wertz moved to direct Chair to sign the Program Agreement by and between the County and the Nebraska Department of Roads on BRO 7044 (27), Trenton Southeast. Member Nichols seconded the motion and after consideration the following members voted in favor of said motion: Nichols, Wertz and McDonald. Motion carried.

Member McDonald offered Resolution #14-18 and moved for its' adoption. Member Nichols seconded the motion, and after consideration the roll was called thereupon and the following members voted in favor of the motion: Wertz, Nichols, and McDonald. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

RESOLUTION 14-18

SIGNING OF THE PROJECT PROGRAM AGREEMENT – BN1407

Whereas: Hitchcock County is proposing a transportation project for which it would like to obtain Federal funds;

Whereas: Hitchcock County understands that it must strictly follow all Federal, State and local laws, rules, regulations, policies and guidelines applicable to the funding of the Federal-aid project; and

Whereas: Hitchcock County and the Nebraska Department of Roads (NDOR) wish to enter into a new Project Program Agreement setting out the various duties and funding responsibilities for the Federal-aid project.

Be It Resolved: by the Board of Commissioners of Hitchcock County that: Scott McDonald, Chair, of the Hitchcock County Board of Commissioners is hereby authorized to sign the attached Project Program Agreement between Hitchcock County and the NDOR. Hitchcock County is committed to providing local funds for the project as required by the Project Program Agreement.

NDOR Project Number: BRO-7044(29)

NDOR Control Number: 70862

NDOR Project Name: Palisade Southeast



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Adopted this 21st day of July, 2014 at Trenton, Nebraska.

Paul Nichols

Ron Wertz

Scott McDonald

ATTEST:

Margaret M. Pollmann, County Clerk

Board Member McDonald moved the adoption of said resolution.

Member Nichols seconded the motion.

Roll Call: 3-Yes; 0-No; 0- Abstained; 0 Absent

Resolution adopted, signed and billed as adopted

Member Wertz moved to direct Chair to sign the Program Agreement by and between the County and the Nebraska Department of Roads on BRO 7044 (29) Palisade Southeast. Member Nichols seconded the motion and after consideration the following members voted in favor of said motion: Wertz, Nichols and McDonald. Motion carried.

Treasurer Cook joined the meeting as advised as to STP & HBP buyout funds and executed the State of Nebraska Annual Certification Form relating to the first allocation of said funds. Discussion was also held on personnel and budgetary items.

Discussion was held on the \$5,000.00 Life and AD&D offered by the county through National Insurance Services. It was the consensus of the board to continue to offer this benefit to employees enrolled in the county's group health insurance plan with the county paying \$4.02 and the employee paying 88 cents of the \$4.90 monthly premium. The board has been advised that due to the change in March to Blue Cross and Blue Shield's Bronze Option 301, which is outside NACO's BC/BS plan, the \$15,000 life and AD&D insurance offered through NACO no longer exists.

Weed Superintendent Bill Hagemann offered an update on recent meetings and control activities within the weed department.

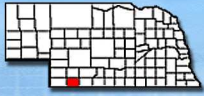
Chris Williamson met with the board regarding registration of new septic systems with the Department of Environmental Quality (DEQ). Discussion was held on revising zoning permit applications being filed with the County, to add a DEQ registration number field. Attorney Garner advised he would research the County's zoning regulations relating to revision of permit applications. This item will be placed on the August 2nd, 2014 agenda for further consideration.

Leonard Paxton met with the board regarding road maintenance concerns.

Attorney Garner advised as to LB560 and extensive discussion was held regarding payroll accounting to come into compliance with said LB.

Pursuant to Neb. Rev. Stat. §23-122 et seq. Hitchcock County job titles and current salaries are being published.

ANNUAL SALARIES



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Commissioner \$17,509.93; County Clerk \$40,325.90; Chief Deputy Clerk \$33,442.61; Deputy Clerk \$29,255.70; County Attorney \$40,325.90; Attorney Legal Assistant \$16,692.33; County Sheriff \$46,068.10; Chief Deputy Sheriff \$40,271.51; Deputy Sheriff \$38,311.05; County Treasurer \$40,325.90; Chief Deputy Treasurer \$33,111.50; Deputy Treasurer \$21,012.50; Extension Office Manager \$25,539.65; Veteran's Service Officer \$12,915.00; NIRMA Contact Person \$882.53; Emergency Manager \$4,808.00; Deputy Emergency Manager \$6,680.00.

HOURLY WAGES

Road Maintenance \$15.08 / \$16.82; Part Time Road Maintenance \$11.00 / \$14.00; Janitorial \$14.15; Weed Superintendent \$14.36; Dispatcher Jailer \$14.15 / \$14.54; Permanent Part Time Dispatcher Jailer \$13.75 / \$14.00; Part Time Dispatcher Jailer \$13.50; Zoning Administrator \$16.55; Planning Commission Secretary \$9.94.

Member Nichols moved to adjourn and to meet for the next regular meeting on Monday, August 2nd, 2014, at 9:00 a.m. Member McDonald seconded the motion and the roll was called with the following members voting in favor of said motion: Nichols, Wertz and McDonald. Motion carried.

ATTEST:

Margaret M. Pollmann, County Clerk

Scott McDonald, Chair
Hitchcock County Board of Commissioners